



**STERLING HIGH SCHOOL**  
**HOME OF THE SILVER KNIGHTS**  
501 S. WARWICK ROAD  
SOMERDALE, NJ 08083  
856.784.1333



Rev. 9/6/2023

**APPLICATION FOR USE OF SCHOOL FACILITIES**

The undersigned hereby makes application for the use of school facilities indicated below:

<b>Name of Organization:</b>				<b>Website:</b>			
<b>Address of Organization:</b>							
	<i>Street</i>		<i>City</i>		<i>State</i>	<i>Zip</i>	
<b>Point of Contact:</b>	<b>Name:</b>		<b>Phone:</b>		<b>Email Address:</b>		
	<b>Title:</b>						
<b>Purpose of Rental (be specific):</b>							
<b>FACILITY AND EQUIPMENT REQUESTED ( check all that apply)</b>							
Auditorium			Tables (number)			Projector	
Gymnasium			Chairs (number)			Screen	
Classroom(s)			Public Address System			Spotlights	
Library			Piano in Pit			Stereo Equipment	
Athletic Field(Grass)			Grand Piano				
Stadium Field(Turf)			Dressing Rooms (no.)				
<b>SPECIFY FIELD/ REQUESTS:</b>							
Please select the season that falls within your date range. A new application is required if your dates cross over into another season. <b>FALL – August 16<sup>th</sup> – November 22<sup>nd</sup></b> <b>WINTER – November 27<sup>th</sup> – March 3<sup>rd</sup></b> <b>SPRING – March 4<sup>th</sup> – May 31<sup>st</sup></b> <b>SUMMER – June 1<sup>st</sup> – August 15<sup>th</sup></b>			<b>START DATE:</b>		<b>END DATE:</b>		
			<b>START TIME:</b>		<b>END TIME:</b>		
<b>Frequency (be specific; list days of the week or monthly):</b>							
Will there be an audience?	YES	NO	If yes, estimated number in attendance?				
Will an admission fee be charged?	YES	NO	If yes, what purpose will funds be used?				

**Statement of applicant:** *I have received and read the Board of Education Rules and Regulations for Community use of School Facilities and accept responsibility for meeting the requirements stated.*

Signature of Applicant

Print Name

Position with Organization

**PLEASE SUBMIT TO THE FOLLOWING EMAILS FOR APPROVAL:** [smanlove@sterling.k12.nj.us](mailto:smanlove@sterling.k12.nj.us) ; [cmetzger@sterling.k12.nj.us](mailto:cmetzger@sterling.k12.nj.us)

**OFFICE USE ONLY:**

Application Approved: Yes/NO

BOE Approval Date: \_\_\_\_\_

Fees in accordance with BOE Policy: \_\_\_\_\_

Conflicts with school activities: Yes/No

Athletic Director: \_\_\_\_\_ Business Administrator: \_\_\_\_\_